

THE RICE MARKETING BOARD FOR THE STATE OF NEW SOUTH WALES



STAFF DEVELOPMENT POLICY

Version	Author	Date Approved by Board
2008-1	Andrew Reilly	24/6/2008
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STAFF DEVELOPMENT POLICY

Policy

It is the policy of the Rice Marketing Board for the State of New South Wales (the Board) to employ staff with qualifications appropriate for the position in which they are employed. Staff may already have recognised qualifications prior to joining the Board's employment that require continuing professional development. The Board actively encourages staff development for all employees.

Staff development opportunities are provided in various formats: on-line training, attending short courses and higher education. Employees are encouraged to select a course appropriate to their needs while keeping in mind the requirements, including time demands, of their employment.

The Board will assess each employee's training needs annually at the time of the Performance Review.

The Board's annual budget will include an allocation of reasonable expenditure for the training needs of employees.

Completed training will be recorded on the employee's personnel file.

The Board will give fair and reasonable support to staff to attend relevant training courses.

Requests for financial or other support for all staff development must be in writing addressed to the Chairman, and written approval received prior to committing to expenditure.

Further information

For further information concerning the Board's staff development policy, please contact:

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